

STUART ALEXANDER LTD

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Delay/Missed Departure Claim Form

SECTION 1 (Claimant details)

TITLE	FULL NAME	OCCUPATION	DATE OF BIRTH
1			
2			
3			
4			
5			

Address	
	Post Code
Daytime Tel No	Country of Residence
Travel/Tour Operator	Country of Destination
Departure Date	Return Date
Date insurance was purchased	

SECTION 2 (Claim Details)

TRAVEL DELAY/MISSED DEPARTURE	
Reason for the Delayed/Missed Departure	
TRAVEL DELAY	
Scheduled Date & Time of Departure	Flight/Ferry No
Actual Date & Time of Departure	Flight/Ferry No
No. of Hours Delayed	Airline/Ferry Company
MISSED DEPARTURE	
Point of Departure of Trip	Point of Connection Failure
Method of Transport (Air/Coach/Ferry, etc)	
Means employed to rejoin holiday trip	
Amount Claimed £	

DECLARATION (to be completed by all claimants)

I/We declare that all the information supplied is true and correct in every aspect and that no relevant information has been withheld. On settlement, I/We transfer any rights of subrogation, salvage, and recovery to the Insurers and/or their Loss Adjuster.

Signed _____ **Date** _____

Signed _____ **Date** _____

Signed _____ **Date** _____

Signed _____ **Date** _____

Signed _____ **Date** _____

DOCUMENTS REQUIRED TO SUPPORT YOUR CLAIM

IMPORTANT: ORIGINAL DOCUMENTS ARE REQUIRED. WE DO NOT NORMALLY ACCEPT PHOTOCOPIES OR FAXED DOCUMENTS

TRAVEL DELAY

Written confirmation from the carrier stating all of the following:

- a) Exact reason for the delay.
 - b) Original departure time and date.
 - c) Actual departure time and date.
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MISSED DEPARTURE

- 1. Receipts for additional charges incurred.
- 2. Written confirmation stating the cause of the claim from rail operator/coach company/motor garage/AA/RAC etc.